

FIRE CAPTAIN

(Promotional Class)

DISTINGUISHING FEATURES OF THE CLASS

This class ranks directly below that of Assistant Fire Chief. Employees of this class are responsible for the operation of a fire station on an assigned shift, for the supervision of subordinate employees assigned to the shift, and for direction of fire ground operations unless relieved by a superior officer. The work is normally performed with a high degree of independence and includes supervision, training, and administration, as well as direct participation in operations at the scene of an emergency.

EXAMPLES OF WORK

Examples listed below are illustrative only. They are not intended to include all duties which may be assigned, neither are they intended to exclude other duties which may be logical assignments to this class.

Supervise all employees assigned to a specific station on an assigned tour of duty; relay information from subordinate officers to superiors and from superior officers to subordinates; review records of previous shift activity; issue orders or assign work for the day.

Provide for the repair and upkeep of station and equipment by reporting all repair or replacement needs to superior.

Fill out records and write reports such as fuel reports, supply requests, hose reports, fire incident reports, hydrant reports.

Answer fire alarm calls from the dispatcher; record all information such as location, type of fire, etc.; communicate with radio dispatcher reporting arrival time, requests for additional equipment or personnel, departure time, return to service, etc.; relay radio messages between headquarters and firefighting personnel; record all entries pertaining to responses in a log book, such as type of alarm, time departed, time arrived, time returned to service, equipment removed from the apparatus, etc.

Assume command of fire scene operations and direct all firefighting and rescue operations; using correct procedures attack fires such as dwelling fires, multi-story and high-rise building fires, trash, auto, and grass fires, industrial fires, liquified petroleum gas (LPG) fires, oil spill fires, forest fires, electrical fires, hazardous material fires; select the proper stream, the appropriate hose size, the proper nozzle; determine when additional manpower is needed to handle a particular fire stream; search for injured persons in burning, smoke-filled buildings or other hostile

environments; remove injured persons from a fire scene; identify and take necessary precautions when around hazardous materials.

Check for and extinguish any remaining spot or hidden fires after the main fire is extinguished; after the main fire is extinguished, remove anything smoking or burning from the building to complete extinguishment with the least amount of water damage; look for, report, protect and preserve any evidence of arson; supervise overhaul operations after fire.

Perform the following first aid duties: stop or control bleeding; provide initial treatment of broken bones, fractures and sprains; treat for shock, heat stroke, or exhaustion; provide treatment of wounds or abrasions; provide initial treatment and protection of burns; perform artificial respiration; administer oxygen (resuscitator); administer cardiopulmonary resuscitation (CPR);

Respond to rescue calls that are not related to firefighting duties such as trapped persons (elevators, wells, etc.), rescue of animals, persons locked out of houses or locked into rooms.

Supervise or direct company fire inspections and surveys; inspect commercial businesses and recommend corrections for unsafe practices and conditions; inspect public assemblies (theaters, civic centers, etc.), to ensure that exits are clearly marked and operate properly, and that exits and aisles are kept clear of spectators and obstructions; collect information for pre-fire planning; prepare, draw or sketch plot plans.

Provide informal station or "on-the-job" training.

Perform related duties assigned.

QUALIFICATION REQUIREMENTS

Unless otherwise specified, all requirements must be met before admission to examination.

Must meet all requirements of the Municipal Fire and Police Civil Service Law, including being a citizen of the United States, and passing a civil service examination for the position.

Must be a regular and permanent employee in good standing in the class of Fire Equipment Operator.